

# HSR Initial OHS Training Course

2018 Health and Safety Training  
Independent Education Union Victoria Tasmania

**IMPORTANT:** This course (content) is currently being reviewed. Approval for delivery from WorkSafe Victoria under section 67 (3) of the Occupational Health and Safety Act 2004 (Victoria) is pending and due for approval by July 2018.

The IEU Victoria Tasmania HSR Initial OHS Training Course provides health and safety reps with the knowledge, skills and confidence to enable them to exercise their powers for the purpose of representing members of their designated workgroup.

This is a course specifically for health and safety reps. The course is not designed or intended to meet the training needs of principals or workplace managers who have a duty to manage safety in the workplace. IEU Victoria Tasmania also provides comprehensive workplace support to principals who are members of the union to assist them to comply with the Act and Regulations.

## HSR Initial OHS Learning Objectives

This course provides health and safety representatives with an understanding of the objectives of the OHS Act 2004 and their role under the Act:

- Interpreting the occupational health and safety legislative framework and its relationship to the HSR
- Identifying key parties and their legislative obligations and duties
- Establishing representation in the workplace
- Participating in consultation and issue resolution
- Represent designated work group members in any OHS risk management process undertaken by the appropriate duty holder/s
- Issuing a Provisional Improvement Notice (PIN) and directing the cessation of work

## Course Dates

COURSE 1 CODE: HS181

**DATES: Tue 14, Wed 15, Mon 20, Tue 21, Wed 22 August**

COURSE 2 CODE: HS182

**DATES: Tue 11, Wed 12, Thu 13, Mon 17, Tue 18 September**

COURSE 3 CODE: HS183

**DATES: Wed 7, Thu 8, Wed 21, Thu 22, Fri 23 November**

**Members \$890  
Non-members \$950**

**Registrations will be on a first-in basis and places are limited.**

## The right to training

Under section 67 of the Occupational Health and Safety Act 2004, an elected health and safety rep has a right to take time off work, with pay, to represent their Designated Work Group and to take part in approved training.

Once elected, health and safety reps and deputy health and safety reps must be allowed to attend a course of their choice in consultation with their employer. Employers must also allow health and safety reps and their deputies to attend refresher courses at least once a year and also to attend any other training approved by WorkSafe Victoria

The Act also obligates employers to pay course fees and other expenses associated with health and safety reps and deputy reps attending training.

Employers must be given at least 14 days notice of your intention to attend training.

## Where to go

All sessions: 9:00am to 5:00pm daily  
Venue: FEU Conference Centre, 120 Clarendon Street, Southbank (entrance on the corner of Ballantyne and Clarendon Streets).

Cost: \$890 for IEU Victoria Tasmania members and \$950 for non-members.

## Don't miss a day

PLEASE NOTE: This course is a 35-hour course, and attendance at all sessions is required in order to receive a certificate of attendance.

Course hours are 9:00am - 5:00pm each day. A certificate will not be issued to any persons who have not met the attendance requirements. If for any reason a participant is unable to attend a specific session or entire day/s, they must discuss this with the Trainer and arrange enrolment on the equivalent day at the next available course.

## Is there lunch?

Light refreshments will be provided each day, with lunch catered for on the last day (Day 5).

Please ensure that you detail any dietary requirements so that we can make adequate catering arrangements.

## Cancellation

The IEU Victoria Tasmania Member First Policy DOES NOT apply to the HSR Initial OHS Training Course, however, cancellation fees do apply.

Cancellations notified to IEU Victoria Tasmania no later than 4 weeks prior to the course starting date will attract a fee of \$350 if the vacancy created is unable to be filled. This fee applies to both members and non-members.

