HSR Initial OHS Training Course

2017 Health and Safety Training
Independent Education Union Victoria Tasmania

This is a WorkSafe Victoria-approved course under section 67 (3) of the Occupational Health and Safety Act 2004 (Victoria).

The IEU Victoria Tasmania HSR Initial OHS Training Course provides health and safety reps with the knowledge, skills and confidence to enable them to exercise their powers for the purpose of representing members of their designated workgroup.

This is a course specifically for health and safety reps. The course is not designed or intended to meet the training needs of principals or workplace managers who have a duty to manage safety in the workplace. IEU Victoria Tasmania also provides comprehensive workplace support to principals who are members of the union to assist them to comply with the Act and Regulations.

HSR Initial OHS Learning Objectives

This course provides health and safety representatives with an understanding of the objectives of the OHS Act 2004 and their role under the Act:

- Interpreting the occupational health and safety legislative framework and its relationship to the HSR
- Identifying key parties and their legislative obligations and duties
- Establishing representation in the workplace
- Participating in consultation and issue resolution
- Represent designated work group members in any OHS risk management process undertaken by the appropriate duty holder/s
- Issuing a Provisional Improvement Notice (PIN) and directing the cessation of work

Course Dates

COURSE 1 CODE: HS171

DATES: Tues 2, Wed 3, Tues 9, Wed 10, Thurs 11 May 2017

COURSE 2 CODE: HS172

DATES: Thu 3, Fri 4, Wed 15, Thu 16, Fri 17 August

COURSE 3 CODE: HS173

DATES: Tues 31 October, Wed 1 November & Tues 14, Wed 15, Thurs 16 November

Members $860
Non-members $900

Registrations will be on a first-in basis and places are limited.

INDEPENDENT EDUCATION UNION VICTORIA TASMANIA

The right to training

Under section 67 of the Occupational Health and Safety Act 2004, an elected health and safety rep has a right to take time off work, with pay, to represent their Designated Work Group and to take part in approved training.

Once elected, health and safety reps and deputy health and safety reps must be allowed to attend a course of their choice in consultation with their employer. Employers must also allow health and safety reps and their deputies to attend refresher courses at least once a year and also to attend any other training approved by WorkSafe Victoria

The Act also obligates employers to pay course fees and other expenses associated with health and safety reps and deputy reps attending training.

Employers must be given at least 14 days notice of your intention to attend training.

Where to go

All sessions: 9:00am to 5:00pm daily
Venue: FEU Conference Centre, 120 Clarendon Street, Southbank (entrance on the corner of Ballantyne and Clarendon Streets).

Cost: $860 for IEU Victoria Tasmania members and $900 for non-members.

Don't miss a day

PLEASE NOTE: This course is a 35-hour course, and attendance at all sessions is required in order to receive a certificate of attendance.

Course hours are 9:00am - 5:00pm each day. A certificate will not be issued to any persons who have not met the attendance requirements. If for any reason a participant is unable to attend a specific session or entire day/s, they must discuss this with the Trainer and arrange enrolment on the equivalent day at the next available course.

Is there lunch?

Light refreshments will be provided each day, with lunch catered for on the last day (Day 5).

Please ensure that you detail any dietary requirements so that we can make adequate catering arrangements.

Cancellation

The IEU Victoria Tasmania Member First Policy DOES NOT apply to the HSR Initial OHS Training Course, however, cancellation fees do apply.

Cancellations notified to IEU Victoria Tasmania no later than 4 weeks prior to the course starting date will attract a fee of $350 if the vacancy created is unable to be filled. This fee applies to both members and non-members.

TAX INVOICE ABN: 34 532 902 687

Payment must be made at time of registration as places are limited

Register your details

Surname:

Given name: M F

Address:

Phone:

Email:

Are you a current IEU member?

Yes ☐ No ☐ Member number:

School/Location:

Payment by credit card

Visa ☐ Mastercard ☐ Amex ☐ Diners ☐

Name on Card:

Card no: Expiry: /

Signature:

Payment by cheque

☐ My cheque for $860.00 is attached. $900 for non-members.

Cheques are to be made out to IEU Victoria Tasmania and posted with this registration form to: Health and Safety Training, PO Box 1320, South Melbourne VIC 3205.
A copy should be retained for taxation purposes. Forms can be emailed to ohs@ieuvictas.org.au or faxed to (03) 92541865

Choose your course date

☐ COURSE 1 CODE: HS171- 2,3,9,10,11 May 2017

☐ COURSE 2 CODE: HS172 - 3,4,15,16,17 August

☐ COURSE 3 CODE: HS173 - 31 Oct, 1,14,15,16 November

Dietary and other requirements

If you have any dietary requirements, please provide details below.

IEU Victoria Tasmania is committed to provide healty and safety training to a diverse range of people. We take into account different learning needs and can arrange to meet specific requests if notified prior to the course. We also need to know if special access is required for people of limited mobility. Please provide details below or email Josh Wilms - ohs@ieuvictas.org.au

My commitment

By submitting this registration form, I acknowledge that I have read and understood the terms of the IEU Cancellation Policy. I also acknowledge:

- my attendance at every session on each day of the course is mandatory in order to meet the requirements of 35 hours attendance for completion of the HSR Initial OHS Training Course.
- In the event that I am not able to attend on or more sessions, or one or more days of the course, I shall discuss this with the Trainer and I shall organise to attend the equivalent session / day at the next available course.
- I will only receive a certificate upon completion of the HSR Initial OHS Training Course.

I AGREE. SIGNATURE: